

LACA UPDATE

January Newsletter

issue 2 | January 2024



Training & Meetings

[Check out the laca.org website for trainings & meetings.](https://laca.org)

New LACA Interim Executive Director



LACA welcomes Mary Kay Andrews to the role of Interim Executive Director, effective December 18th.

She is not a stranger to LACA and the area

school districts, but new in this role.

She is excited to join LACA during this interim as a new director search is underway. She is enjoying reconnecting with people she worked with before, while getting acclimated to all the changes in the districts and meeting new people.

[\(Read More\)](#)

LACA News

Fiscal

- Clarification of W-4 forms, p. 2

Network

- E-Rate & Video update, p. 4

Student

- SameGoal training session offered in January, P.2
- ProgressBook GradeBook update, p. 2
- ProgressBook Roster Verification, P. 3
- Demos for IPDP Managing Programs, p. 3
- EMIS Update, p. 4

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**Tiffany Murphy &
Jake Erb**

Fiscal Update

Every hourly and salaried employee in the United States must complete a W-4 tax form.

This form tells employers how much income tax to withhold from each paycheck. Employees complete this form when starting a new job; however, a new form can be filled out to adjust withholding at any time. While this may seem easy enough, filling out the W-4 form can still be a challenge for many.

[\(Read More\)](#)

SameGoal Update

Did you know SameGoal offers K-4 Literacy forms, English Learner forms, 504 forms, RTI/MTSS, Advanced Learner forms, and Special Education forms? These forms are included with your SameGoal purchase.

SameGoal will be hosting an Ohio Product Updates webinar as well as mid-year refresher training sessions.

[\(Read More\)](#)



Jeni Garee

ProgressBook GradeBook Update

An exciting update was added to the Principal HomePage this past Fall. Those with Principal access in GradeBook are now able to adjust the report card window dates. There is a new link in the Report Cards section called Report Card Dates. There you can adjust dates for interims, report cards, exams, semesters, and final.

[\(Read More\)](#)



Beth Petty

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Meghan Stoker

ProgressBook Student Information Update

For the past two years, LACA has participated in a program via the Management Council where data is directly extracted from your SIS and loaded directly into the LINK application. The success and ease of this program has helped to develop a seamless process for our districts. Data Loading for ITC's will start in February and school setup following in March.

[\(Read More\)](#)



IPDP Management Program Demos

The Kiosk will be “evolving” this summer. The Management Council communicated that the new Kiosk will be an upgrade and a better user experience. However, the Kiosk will no longer include the IPDP component. Districts will need to purchase a separate IPDP manager program if they want to continue to have their IPDPs managed online. LACA has set up four demonstrations for the IPDP component:



Kellie Hayden

IPDP Program	Presenter's First Name	Presenter's Last Name	Presenter Email	LACA Demo Date & Time	To Register & Additional Info
K12 PD Tracker	Shane	Patacca	shane@pataccaservices.com	1/12/2024 (9:00AM-10:00AM))	Register Link
LPDC Online	Tom	Jansen	tomj@summitesc.org	1/12/2024 (11:15AM-12:15AM)	Register Link
IPDP Manager	Andy	Melick	amelick@neonet.org	1/16/2024 (9:00AM-10:00AM)	Register Link
PD Express	John	Wills	sales@lucid-data.com	1/16/2024 (11:15AM-12:15PM)	Register Link

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**Annie Epperson &
BreAnn Blubaugh**

EMIS Update

Did you know the Ohio District Data Exchange (ODDEX) is the primary application for a number of smaller modules districts will use for data verifications and exchanges?

The ODDEX application runs under most standard browsers (Chrome, Firefox, Edge, Safari) and mobile devices.

([Read More](#))

New-ish Hire

BreAnn Blubaugh was hired in April 2023, after the last edition of the *LACA Update*. She works with the PowerSchool EMIS Coordinators and select ProgressBook EMIS Coordinators. Welcome BreAnn to our Student Services Team!

E-Rate & Video Update

E-Rate Important Dates:

- January 17th - FY2024 Form 471 Application Window opens at 12:00 noon ET.
- February 28th - FY2024 Form 470 Application deadline at 11:59 p.m. ET.
- March 27th - FY2024 Form 471 Application deadline. The window closes at 11:59 p.m. ET.
- Please be sure to sign up for Lorrie Germann's WiFi on School Buses and Form 471 Workshops: <https://www.ohio-k12.help/erate/e-rate-events>

OETC 24:

- February 13-15 – Columbus Greater Convention Center
- MCOECN – Will present on GoLearn, an initiative to expand classroom participation in live daily classes delivered through video conferencing.
- OhioDLA is showcasing discussions on collaborations, career programming, content provider sessions, and interactive technology in the classroom for dynamic distance learning.
- <https://oetc.ohio.gov/attend-oetc>



Dave Stein

LACA Employment

LACA, through the Licking Regional Educational Service Center (LRESC), is accepting applications for the

LACA Executive Director Position.

You can find more information [here](#).